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|  |  | GRACE Anyiam |
| Profile I am a passionate & driven producer. My interests in within production are diversity & representation of ethnic minorities, liturgical dance, and musical theatre. Through my working and volunteering experience, I have developed excellent time- management, multi- tasking, event planning and organisation skills. I am also very proficient with Microsoft Office, Zoom and social media networks. Contact PHONE:  07984445850  LINKEDIN:  [www.linkedin.com/in/graceanyiam](http://www.linkedin.com/in/graceanyiam)  EMAIL:  graceanyiam@yahoo.co.uk activities and interests  * Singing – I post covers on social media & sing worship on Sundays at Church. * Dancing – I regularly take class and post dances on Tik Tok. * Church Volunteering – I volunteer at King’s Church London regularly for the Love Thy Neighbor Project. I pack food & essential items for homeless & vulnerable people in the Lewisham borough. * Going to live shows, concerts, musical theatre shows to expand my cultural capital. |  | Experience **TRAINEE PRODUCER –** Just Us Dance Theatre.  February 2021 – Present. 3 months.  Part time, Trainee producing & coordinating:   * The JUDT apprenticeship programme for hip hop dancers, the JUDT Bursary for struggling artists and the Born to Protest work R&D and Tour.   **CUSTOMER SALES ASSISTANT -** Kent Union Campus - COOP.  March 2018 – June 2020. 2 years 2 months.  Till trained retail and customer service assistant working in a fast-paced, and diverse university campus store.  **PRESIDENT** – Kent Dance Society (volunteer).  May 2019 – June 2020. 1 year 2 months.  I successfully managed a student committee that planned and executed events for over 250 dance members. During my time I:   * Coordinated a Fresher’s fayre, auditions for 300 dancers and 2 sold- out shows of 400 audience members. * Raised £4000 for a chosen charity – Catching Lives. * Oversaw the safe tour of 150 competitive dancers from our university campus to 2 nation- wide dance competitions. * Increased society engagement by 500 followers on Instagram in 2 months, as well as engagement on Twitter and Facebook. * Secured 2 sponsorships worth £2500 for my society. * Completed admin duties such as research, booking over 10 venues and dance spaces: signing contracts, taking committee meeting minutes.  EDUCATION **Master’s Degree (currently studying) – London Studio Centre**  Dance Production & Management. Modules: Dance Business & Management, Engaging Audiences, Industry Placements, and a Collaborative Production project.  **Bachelor’s Degree – University of Kent**  Social Anthropology and Social Policy BA – 2:1  **A Level’s – Bullers Wood Sixth Form**  Spanish – B  Biology – C  Chemistry - C    **GCSE’s - Bullers Wood School**  12 A\*-B GCSE’s including Dance – A\*, English - A and Mathematics - A. key skills and characteristics  * Time Management & Organization * Friendly & welcoming to people of all backgrounds. * Professional & Reliable * Ability to adapt under pressure. * Efficient written and verbal communicator * Very proficient in Microsoft Office & all major Social Media sites |