



ELIZABETH PEACE

THEATRE PRODUCER, ACTOR & WRITER

A professional actor & writer with over 5 years experience developing theatre that is engaging and transformative for audiences. Known for being a determined team player and highly organised, with a keen interest in Film, TV, and theatre. Looking for work opportunities in the creative industry.

CONTACT

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WORK EXPERIENCE

Assistant Producer

PlayWell Theatre Company / Aug 2023 - Current

- Assist with drafting UK coastal touring welcome package
- Point of contact for operational, logistical inquiries for R&D tour
- Collect agenda items for project specific meetings
- Manage liaisons and contractual talks with agents
- Provide general administration & correspondence support

Trainee Assistant Theatre Producer

Tiata Fahodzi Theatre Company / July 2022 - Dec 2022

- Point of contact for operational, logistical inquiries for artists
- Assist in delivery and support of three commissioned projects
- Outreach to networks to promote and recruit for the programme
- Marketing targeting identified audience and stakeholders. Ensuring reach, adequate recruitment, presence, and programme growth
- Produce marketing materials and content including recruitment and programme promotion relevant to target beneficiaries
- Wrote, reviewed and edited content across all platforms, including (but not limited) to advertising, websites, social media and direct mail.
- Ensured all copy was accurate and of the highest editorial standards and maintained the theatre's tone of voice.

Writer, Director, Co-Producer

The Golden Boy / April 2019 - Present

- Co-produced short film under Oscar-winning Production Company, Slick Films

Re:Con Young Producer

Contact Theatre Manchester / Sep 2018 - Nov 2021

- Assist with drafting and managing budget
- Point of contact for operational, logistical inquiries for artists
- Assist in delivery and support of commissioned project
- Collect agenda items for project specific meetings
- Manage liaisons with funders, co-developers of commissioned project
- Provide general administration support including maintaining office systems, dealing with general correspondence, and file management



EDUCATION

Level 5 Trinity Diploma in Professional Acting

The Oxford School of Drama / 2020

Bachelor of the Arts (Honours) in Politics, Philosophy & Economics

University of Manchester / 2019

International Baccalaureate (English Lit, History, Maths, Economics, Biology, Spanish)

Dartford Grammar School Sixth Form / 2015



TECHNICAL SKILLS

- IT literate incl. Microsoft Office, Google Workspace, Internet Explorer, Safari
- Extensive experience in theatre-making, devising full-scale productions
- Experience in self-funding, bid application writing, budget management for fringe/mid-scale
- Experience in artist supervision, operational & logistical producing for theatre & screen
- Experience creating & managing databases, diaries, calendars & contracts
- Experience mentoring, teaching & facilitating young people
- Punctual & efficient organiser with the ability to plan ahead and take initiative
- Confident speaking manner and excellent communication and interpersonal skills
- Can work comfortably as an individual and in a team
- Always willing to learn new methods of working



INTERNSHIPS/TRAINING/COURSES

Purple Moon Project Platform - Aug '23 to current

Talawa Young Company TYPT:21 - Sep '21 to April '22

Screenwriters Lab with DMC Films & Dorothy Street Pictures - Sep '20 to Sep '21

Slate Playwrights Program - May '19 to July '19

Royal Exchange Young Company Writers - Oct '18 to Aug '19

Writer & Social Media Content Writer at CineGo Ltd. - Jan '18 to Jan '19

Contact Young Company - Sep '17 to July '18



INTERESTS

Script writing, editing, dramaturgy, academic writing
Themes: Black-British, Diaspora, LGBTQ+, Neurodiversity



NOTABLE POSITIONS

Angel Shed Theatre Trustee March 2023 - current



REFERENCES

Available Upon Request